

# 3 STAGES FOR Successful Delivery of Business Communication

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## Stage 01

### PLANNING

- Map your strategy
- Who are you?
- Who is your audience?
- What is your purpose?

## Stage 02

### EXECUTION

- Implement your plan
- Notify stakeholders
- Adhere to schedules



## Stage 03

### MANAGING

- Follow your progress
- Make adjustments
- Obtain feedback

